

SERAMPORE COLLEGE

Serampore, Hooghly

Recruitment Notice

A walk-in Interview will be held for the following non-teaching post in the General Office of the Faculty of Theology of Serampore College on 22nd February, 2022 between 10:30 AM to 11:30 AM.

a) Office Assistant:

Eligibility Criteria:

- Must be a Christian Graduate in any stream with Certificate in Computer course, especially MS Office package (Word, Excel, Power point) and knowledge of Internet, email, scanning etc.
- Must have worked with administrative officials in an Institution/Organization.

Age criteria: 25-35 years as on 22nd February, 2022

During Walk-in the candidates must carry photocopies of all educational qualifications/certificates, Originals, Baptism Certificate & Recommendation letter from the Presbyter/Pastor/Parish Priest.



Dr. Vansanglura

Principal

Date: 15.02.2022

Principal
Serampore College
Serampore, Hooghly

